

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
May 19, 2015
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember LaFontaine

2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.

Absent: None

4. Confirmation or Adjustment of the Agenda Order – Councilmember Knobloch moved, seconded by Councilmember Lopez, to amend the agenda and approve with following amendments:

ADD 3. e. Approve payment of Invoice No. 1 in the amount of \$13,439.45 (professional services \$12,605.19 and reimbursable expenses \$834.26) to Eley Guild Hardy Architects for City Hall ADA Improvements Project 12035-e

DELETE 3. c. Budget Amendment FY2015-001-200-1 in the amount of \$12,239.93 (uniform police unit markings)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Public Hearing – Zoning Ordinance – Article 10 Signs and Outdoor Advertising

Mayor Schafer opened the Public Hearing for the proposed amendments to the Signs and Outdoor Advertising Ordinance. Ronald Jones, Building Official, came forth on behalf of the City to address any questions or concerns. Councilmembers Rech and Knobloch both stated opposition to the proposed allowance of billboards in C1 Zone. Jones suggested “conditional use” rather than prohibition. With no additional comments from Council and none from the public, Mayor Schafer closed the hearing and announced the proposed ordinance would come before the Council at the June 2, 2015 meeting for consideration.

III. Presentation Agenda

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on June 2, 2015 in Council Chambers located at 5000 Diamondhead Circle
- b. Ms. Sherri Bevis of Secretary of State's Office introduced Ms. Kendall Ritten Diamondhead's Ms. Hospitality. She explained the Ms. Ritten is a student at the University of Southern Mississippi where she is pursuing a degree in Marketing. Kendall was selected based on personality, academic and community achievements and will represent Diamondhead in the Mississippi's Ms. Hospitality Pageant in late July.
- c. Address to Mayor and Council by Ms. Nicky Moon, President of Board of Directors for Hancock County Travel and Tourism Development Bureau. Ms. Moon talked about the importance of travel and tourism to the economy. She offered her assistance to the City if needed.
- d. Mr. Tommy Kidd, Hancock County Solid Waste Enforcement Officer addressed the Council regarding the annual Coast Cleanup Event to be held October 17, 2015. He asked for an appointment from the City Diamondhead to serve on the Event Commission for planning and coordinating this year's cleanup.
- e. City Clerk Ventura presented the FY 15 projections. City Manager Reed commended the Mayor and Council for prudent budgeting and planning pointing out a disaster reserve of \$500,000 and overall fund balance of more than \$2 million.
- f. Mayor Schafer announced the next Water & Sewer Commission meeting would be held at City Hall on May 20, 2015 at 7:00 p.m. He also announced the contract for proposed administration building project was terminated. He explained that a recent resolution of the City, provided for discussion relating to the transition of the Diamondhead Water & Sewer District to the City.

2. City Manager's Report

Branding:

Focus Group meetings scheduled for tomorrow.

ADA improvements:

Pre-bid conference was this morning, about 8 contractors were on hand. Bid opening is scheduled for Thursday June 4th.

Live Oak Drive Phase 1:

May 22nd for the pre-bid conference and June 10th for the bid opening.

Paint Truck:

The cost to paint the streets is virtually the same as the cost to purchase the truck and paint.

Transportation Study:

A letter was sent to MDOT requesting permission to utilize small purchase procedures to select a professional firm to conduct the study. We are waiting to hear from MDOT. MDOT is currently conducting a traffic count at the interchange as part of planning for “the fix.”

Parking Lot improvements:

Mr. Jones has notified the owners of the parking lot of the commercial area with CVS, Goody's, etc. that potholes need to be patched. We have not received a response but will continue to work the complaint.

Drainage on Kapalama Drive:

A request was made for County assistance to resolve a drainage issue on Kapalama Drive. The cost for labor and materials is estimated to be \$36,000.

Projects with Scott Levanway:

Grant application for a traffic roundabout at commercial area. Very Competitive!! MDOT improvements.

Item 2015-063: Authorize City Manager to purchase striping truck for Public Works Department.

Councilmember Lopez moved, seconded by Councilmember LaFontaine to authorize the City Manager to expend up to \$50,000 for the purchase of striping truck for the Public Works Department

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Public Comments on Agenda Items - None

IV. Policy Agenda

a. Approval of May 5, 2015 Minutes

Councilmember Lopez moved, seconded by Councilmember Rech, to approve the Minutes of May 5, 2015

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Appointments:

- a. **2015-061**: Coast Cleanup Event Commission appointment

Councilmember LaFontaine moved, seconded by Knobloch, to table the Coast Cleanup Commission Appointment

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Other Actions:

- a. **2015-057**: Accept Department of Marine Resources Tidelands Grant Award FY2016-P614-01-DH Enhancements of Rotten Bayou Watershed Quality in the amount of \$493,000.00

Councilmember Lopez moved, seconded by Councilmember Knobloch, to accept the Department of Marine Resources Tidelands Grant Award FY2016 FY16-P614-01DH in the amount of \$493,000.00 for the Enhancement of Rotten Bayou Watershed Quality

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2015-058**: Approve Change Order No. 1 in the total amount of \$125,200.00 to the contract with Vision Constructors, Inc. adding Alternate 1 (porticos) in the amount \$19,200 and Alternate 3 (entry doors) in the amount of \$106,000

Councilmember Rech moved, seconded by Councilmember LaFontaine, to approve Change Order No. 1 in the total amount of \$125,200.00 to the contract with Vision Constructors, Inc. adding Alternate 1 (porticos) in the amount \$19,200 and Alternate 3 (entry doors) in the amount of \$106,000

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. **2015-060**: Approve Intergovernmental Transfer of Assets Agreement with Hancock County Board of Supervisors for a mapping cabinet.

Councilmember LaFontaine moved, seconded by Councilmember Knobloch to approve the Intergovernmental Transfer of Assets Agreement with Hancock County Board of Supervisors for a mapping cabinet

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- e. **2015-062**: Approve payment to Eley Guild Hardy Architects Invoice No. 1 in the amount \$13,439.45 for ADA Improvements to City Hall

Councilmember Rech moved, seconded by Councilmember Sislow, to approve payment to Eley Guild Hardy Architect-Invoice No. 1 in the amount of \$13,436.45 for ADA Improvements to City Hall (CDBG Project1131-14-432-PF-01)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

V. Routine Agenda

1. Docket of Claims (Claims DKT151421 thru DKT151461 and Payable Register APPKT00299

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims (Claims DKT151421 thru DKT151461 and DKT151462 (Payable Register APPKT00299) as presented

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember

2. Net Payroll, including benefits and taxes, May 1, 2015 - \$34,305.34
3. April 2015 Financials

VI. Public Comments on Non Agenda Items- NONE

VII. Adjourn/Recess

At 7:00 p.m. CST Councilmember Rech moved, seconded by Councilmember Lopez, to adjourn.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk